

## SECTION 10 special structures with verbs

### ● grammar summary

Several different structures are practised in this section:

- verbs followed by prepositions  
*Look at this.*
- prepositions in *wh*-questions  
*Who are you writing to?*
- phrasal verbs  
*Hurry up – we're late.*
- verbs with two objects  
*Can you lend me some money?*
- *to have something done*  
*I have my hair cut every week.*
- imperatives  
*Come in and have some coffee.*
- *let's*  
*Let's go and see a film tonight.*

### ● pre-test: which units do you need?

Try this small test. It will help you to decide which units you need. The answers are on page 283.

#### ① Put in the correct preposition.

- ▷ Listen *to* ..... this.    1 I don't agree ..... you.    2 What happened ..... your car?  
3 What time do we arrive ..... the station?

#### ② Write the question for this answer.

- 1 '.....?' 'I'm from Germany.'

#### ③ Which is/are correct? Circle the letter(s) of the correct sentence(s).

- ▷ ☒ A She's looking for a hotel.    ☒ B She's looking at a hotel.    C She's looking a hotel.  
1 A She put on her coat.    B She put her coat on.    C She put on it.    D She put it on.  
2 A Peter gave Mary a rose.    B Peter gave a rose to Mary.  
3 A Did you have my coat cleaned?    B Did you have cleaned my coat?  
   C Did you let clean my coat?  
4 A Park not here.    B Do park not here.    C Do not park here.    D Not park here.  
5 A Let's not go.    B Let's don't go.    C Let's go not.

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# verbs with prepositions *Wait for me.*

With some verbs, we put a **preposition** (*for, to, at* etc) **before an object**.

*Wait for me!* (NOT ~~Wait me!~~)     *I listen to a lot of music.* (NOT ~~I listen a lot of music.~~)

## Put the beginnings and ends together, and put in verbs from the box.

1-5: ask    believe ✓    belong    laugh    wait
6-10: happened    listen    look    talks    think

1 Do you <del>believe</del> .....	A at my pronunciation. ...
2 I know my English is bad, but please don't .....	B for it and I'll give it to you. ...
3 If you're late, I'll .....	C for you. ...
4 If you want anything, just .....	D in life after death? <del>I</del>
5 Does this coat .....	E to you? ...
6 I've got something important to say: please .....	F about himself. ...
7 Their garden is wonderful. ....	G about the future. ...
8 Jan lives from day to day. She doesn't .....	H at those roses! ...
9 He's very boring: he always .....	I to her? ...
10 Paula's an hour late. What's .....	J to me. ...

## Look again at Exercise 1, and write the preposition after each verb.

► ask ~~for~~.....    1 believe .....    2 belong .....    3 happen .....    4 laugh .....  
 5 listen .....    6 look .....    7 talk .....    8 think .....    9 wait .....

You **arrive at/in** a place (NOT ~~to~~).

*The train arrives at Oxford Station at 17.15.*     *When did you arrive in Britain?*

You **get into / out of** a car; you **get on/off** a bus, train, plane or ship.

*I got out of the taxi at Piccadilly Circus.*     *We got off the bus at Trafalgar Square.*

**look after** = 'watch and take care of'; **look for** = 'try to find'

*Could you look after the children this evening?*     *I'm looking for my glasses.*

You **pay** a person or a bill; you **pay for** something that you buy.

*'Have you paid Joe?' 'Yes, I paid his bill last week.'*     *Can you pay for the drinks?*

## Put in the prepositions.

- |   |   |
|---|---|
| 1 Don't wait ..... me if I'm late.                | 8 'Whose is that car?' 'It belongs ..... Carola.'               |
| 2 What time did you arrive ..... the airport?     | 9 I forgot to pay ..... the tickets.                            |
| 3 Please listen ..... me – this is important.     | 10 I don't want to think' ..... the future.                     |
| 4 I'm looking ..... John's house while he's away. | 11 She got ..... her car and drove away.                        |
| 5 We're looking ..... a bigger house.             | 12 I couldn't get ..... the bus because it was full.            |
| 6 Did you ask ..... coffee?                       | 13 'What's happened ..... your hand?' 'I cut it on some glass.' |
| 7 We need to talk ..... money.                    |   |

⇒ For more about *at, in* and *to*, see pages 258–262.

⇒ For more about prepositions, see pages 253–264.

⇒ For phrasal verbs like *come in, sit down*, see page 138.

# prepositions in questions *Who did you go with?*

We often put a preposition (*with, at, for* etc) at the end of a question with *Who ...?* or *What ...?*, especially in spoken English.

*Who did you go with?* (More natural than *With whom did you go?*)      *Who is that letter for?*  
*What are you looking at?*      *What's she talking about?*

We also ask questions with *Where ... from?* and *Where ... to?*

*'Where do you come from?'* (OR *'Where are you from?'*) *'Malaysia.'*      *Where shall I send the letter to?*

## 1 Put in prepositions from the box.

about	for ✓	for	from	to	to	with
-------	-------	-----	------	----	----	------

- |  |                                   |
|--|-----------------------------------|
| ▷ What are you looking <i>for</i> .....? | 4 Who are you in love ..... now?  |
| 1 Who did Ann send the money .....?      | 5 What are you all waiting .....? |
| 2 Where is your wife .....?              | 6 Who are you writing .....?      |
| 3 What's your book .....?                |                                   |

## 2 Write questions beginning *Who/What* and ending with prepositions.

- ▷ *'Who did you buy your car from?'*..... 'I bought my car from Henry.'
- 1 ..... 'I'm thinking about life.'
- 2 ..... 'She works for my aunt.'
- 3 ..... 'We were talking about you.'
- 4 ..... 'I'm interested in most things.'
- 5 ..... 'We're looking at that aeroplane.'
- 6 ..... 'I stayed with Eric.'

In conversation, we often ask short questions with *Who/What/Where + preposition*.

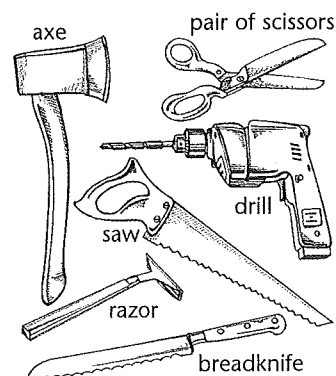
*'I'm going camping. 'Who with?'*      *'Peter wants to talk to you. 'What about?'*

## 3 Complete the questions.

- |                                      |   |
|--------------------------------------|---|
| 1 'I'm thinking.' '..... about?'     | 4 'I'm writing postcards.' 'Who .....?' |
| 2 'I've got a letter.' '..... from?' | 5 'I've bought a present.' 'Who .....?' |
| 3 'She hit him.' '..... with?'       | 6 'Jane has arrived.' '..... from?'     |

## 4 GRAMMAR AND VOCABULARY: sharp tools Make the questions and write the answers.

- ▷ cut bread *What do you cut bread with? A breadknife.*.....
- 1 cut wood .....?      ..... OR .....?
- 2 shave .....?
- 3 make holes .....?
- 4 cut hair .....?



→ For more about prepositions, see pages 253–264.

# phrasal verbs *Come in, take off your coat and sit down.*

Some verbs have **two parts**. The second part is a small **adverb** (*back, away, out* etc). These verbs are called 'phrasal verbs'.  
The small adverbs are not the same as prepositions (but some of them look the same).

## SOME COMMON PHRASAL VERBS

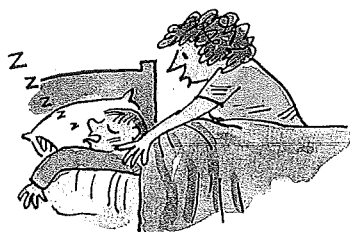
*be in/out/away/back get out get up go away go/come back go on (= 'continue') go in/out  
hurry up lie down look out look round sit down stand up turn round wake up*

*'Can I speak to Ann?' 'She's not in.'* **Come back soon.** *This headache won't go away.*  
*Look out!* **Come in and sit down.** *It's time to get up.*

## 1 Complete the sentences.

- ▶ The door opened and I went *in*.....
- ▶ *Come*..... back and see us soon.
- 1 I usually ..... up at seven o'clock in the morning.
- 2 Shall we ..... out this evening?
- 3 I heard a noise *behind* me and turned .....
- 4 I can't go ..... Can we stop for a minute?
- 5 I'm going home for a bit. I'll be ..... after lunch.
- 6 Hurry .....! We're late.
- 7 I'm not feeling well. I'm going to ..... down for an hour.
- 8 'I love you.' '..... away!'

## 2 Look at the pictures and complete the captions.



1 Wake ..... !



2 Please sit .....



3 Come ..... !

Some phrasal verbs can have objects.

## SOME COMMON PHRASAL VERBS THAT CAN HAVE OBJECTS

*bring back fill in (a form) fill up give back give up (= 'stop doing') let in  
look up (something in a dictionary etc) pick up put down put on (clothes)  
switch/turn on/off (lights, electrical appliances) take away take off (clothes)  
throw away turn up/down (radio, TV, heater) wash up (cups, plates etc)*

*Please fill in this form and post it.* *I'm trying to give up smoking.*  
*I put on my best clothes for the interview.* *Shall I switch on the lights?*  
*Could you turn down the radio?* *Don't throw away the newspaper.*

In phrasal verbs, **up** often means 'completely'.

*I'll cut up the wood.* *Let's clean up the house.* *Fill up your glass.* *I tore up her letter.*

- 3 Here are some sentences from books and conversations. Complete the phrasal verbs with words from the boxes.

back down down off on on up

- 1 It was a good feeling to put ..... dry clothes and eat a large cooked breakfast.
- 2 Switch ..... the kettle and sit on that chair while I make tea.
- 3 Put ..... your paper and listen to me.
- 4 Switch ..... the lights when you are not using them.
- 5 It's hot in here. Do you mind if I turn ..... the heater a bit?
- 6 If you find a café, could you bring ..... a couple of sandwiches?
- 7 I think I'll wash ..... the plates and cups now.

break fill give let look pick take

- 8 If you want to know what grammar is, ..... up the word in the dictionary.
- 9 You can't ..... up a newspaper these days without reading about terrible things.
- 10 She got ill and had to ..... up her job.
- 11 He ..... in six goals in four games.
- 12 Why did you have to ..... in the form?
- 13 I ..... off my shoes whenever I can.
- 14 ..... up the firewood into little pieces, can you?

The **small adverb** can usually go before or after the **object**.

Switch *on* the kettle. OR Switch the kettle *on*. He let *in* six goals. OR He let six goals *in*.

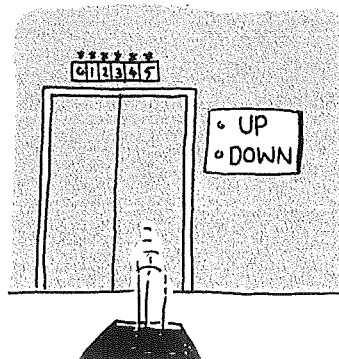
When the **object** is a pronoun (*him, her, it* etc), the **small adverb** must go after it.

Switch *it on*. (NOT ~~Switch on it~~.) He let *them in*. Take *it away*.

#### 4 Change the sentences twice.

- She put on her coat. *She put her coat on. She put it on.*
  - I washed up the plates. *I washed the plates up. I washed them up.*
- 1 Could you turn down the TV? .....
  - 2 You can throw away the potatoes. ....
  - 3 Why don't you take off your glasses? .....
  - 4 Please put down that knife. ....
  - 5 Shall I fill up your glass? .....
  - 6 I'll switch on the heating. ....

→ For verbs with prepositions (for example *look at, listen to*), see page 136.



# verbs with two objects *Take the boss these letters.*

bring	buy	cook	fetch	find	get	give	lend	make	offer	pass
pay	promise	read	send	show	teach	take	tell	write		

Some verbs can have two objects. Two different structures are possible:

## 1 VERB + PERSON + THING

*I gave Peter lunch yesterday.*  
*Could you take the boss these letters?*  
*I've made everybody tea.*

## 2 VERB + THING + TO/FOR + PERSON

*I gave lunch to Peter yesterday.*  
*Could you take these letters to the boss?*  
*I've made tea for everybody.*

Most often, we use verb + person + thing, especially with personal pronouns (me, you etc).

*Can I show you my photos?*     *I wrote her a long letter, but she never answered.*  
*I'm going to put John to bed and tell him a story.*     *I've bought you a present.*

## 1 Change the structure.

- ▷ Send Mary the bill. *Send the bill to Mary.*
- ▷ I'll make some tea for you. *I'll make you some tea.*
- 1 I lent Joe my bicycle yesterday.
- 2 I often read stories to Lucy.
- 3 Carol teaches small children mathematics.
- 4 Ruth showed the photo to the others.
- 5 Sue often gives her mother flowers.
- 6 Could you buy a newspaper for me?
- 7 I tried to find a hotel room for my parents.
- 8 Could you pass this paper to Mr Andrews?
- 9 Bob has written a ten-page letter to Ann.
- 10 I want to get a good watch for Peter for Christmas.

## 2 Who gave who what? Write sentences. Put the person before the thing.

JOE: chocolates → SALLY: a book → FRED: flowers → ANNIE: a picture → LUKE: a sweater  
 → MARY: a camera → JOE

- ▷ *Joe gave Sally chocolates.*
- 1 Sally
- 2
- 3
- 4
- 5

## 3 Can you complete these quotations with words from the box?

buy    find    give    give    lend ✓

- ▷ Friends, Romans, countrymen, *lend* me your ears. (Shakespeare: 'Julius Caesar')
- 1 A four-year-old child could understand this. Run out and me a four-year-old child. (Groucho Marx: 'Duck Soup')
- 2 me liberty or me death. (Patrick Henry)
- 3 Money can't you love. (traditional)

We don't use describe, explain, say, suggest or borrow in the verb + person + thing structure. (NOT *Explain me this*, *She said me 'hello'*, NOT *Can I borrow you a stamp?*)

# have something done I have my hair cut every week.

If you *have something done*, you don't do it yourself; somebody does it for you.

*I have my hair cut every week. I have my car serviced at the garage every 10,000 km.*

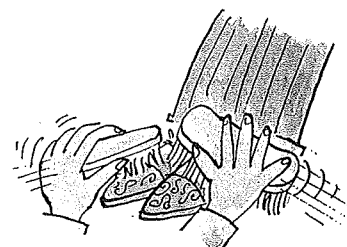
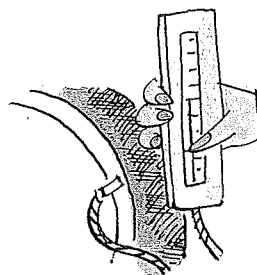
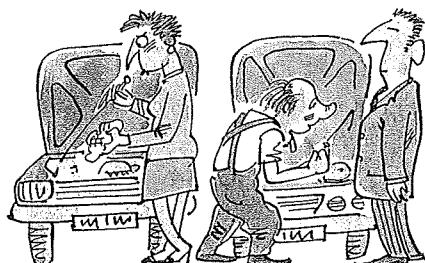


Fred cuts his hair himself.



Eric has his hair cut at Franco's.

- 1 Ann is very practical: she likes doing things herself. Bill is not so practical: he has things done by other people. Complete the sentences.



- Ann checks her oil herself.  
1 Ann checks her tyres herself.  
2 Ann changes her oil herself.  
3 Ann repairs her car herself.  
4 Ann cleans her shoes herself.  
5 Ann does the gardening herself.

- Bill ... *has his oil checked* ..... at the garage.  
Bill ..... at the garage.  
Bill ..... at the garage.  
Bill ..... at the garage.  
Bill ..... on the way to work.  
Bill ..... for him.

## 2 Make sentences with *should have* ...

- John's car is running badly. (*check*) ... *He should have it checked* .....  
1 Mary's watch isn't going. (*repair*) .....  
2 Mike's trousers are dirty. (*clean*) .....  
3 John and Helen's kitchen window is broken. (*repair*) .....  
4 Pete's hair is getting very long. (*cut*) .....  
5 Tom and Janet's new car has done 10,000 km. (*service*) .....

→ For *should*, see page 77.

# imperatives *Come in. Don't worry.*

Imperatives are like infinitives without *to*. We use them, for example, to tell people what to do, to give them advice, or to give them friendly invitations.

*Turn left at the next crossroads. Always hold the tennis racket like this. (NOT Hold always ...)*  
*Pay here. Try again. Come and have dinner with us. Have some more meat.*

Negative imperatives begin *do not, don't* or *never*.

*Please do not park here. Don't listen to him. Never tell her that she's wrong. (NOT Tell her never ...)*

## 1 Which words go with which picture?

▷ DRIVE SLOWLY A

1 TURN LEFT ... B

2 DON'T TOUCH ... C

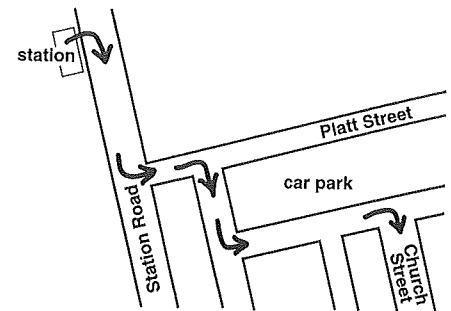
3 DO NOT PICK FLOWERS ... D



## 2 How do you get from the station to Church Street? Complete the directions.

go ✓ go take turn turn turn

▷ *Go* ..... out of the station, 1 ..... right, and  
 2 ..... down Station Road. 3 ..... left into  
 Platt Street, then 4 ..... the first on the right.  
 After the car park, 5 ..... left, and Church  
 Street is the second on the right.



## 3 GRAMMAR AND VOCABULARY: some common imperative expressions

Make sure you know the expressions in the box. Use a dictionary if necessary.  
 Then complete the sentences.

1-5: Be careful! Have a good journey/holiday. Help! Hurry up! Look out! ✓ Sleep well.  
 6-11: Come in. Don't forget ... Don't worry. Follow me. Have some (more) ...  
 Make yourself at home. Sit down. Wait for me!

- ▷ *Look out!* ..... There's a child crossing the road in front of you!  
 1 ..... We're going to be late.  
 2 ..... There's ice on the steps.  
 3 ..... I can't swim!  
 4 '.....' 'Thanks. I'll send you a postcard.'  
 5 'I'm going to bed.' 'Goodnight. ....'  
 6 'I'll be home late tonight.' 'OK. .... your keys.'  
 7 ..... I can't walk as fast as you!  
 8 '..... coffee.' 'No thanks. If I drink any more I won't be able to sleep.'  
 9 'I'd like to speak to the manager, please.' 'Of course, sir. ...., please.'  
 10 'Jill's gone into hospital.' '..... She'll be all right.'  
 11 Hello. .... in and ..... down. Please  
 .....

We don't use imperatives, even with *please*, to ask for things politely (see page 83).  
*Could you tell me the time? (NOT Tell me the time, please.)*



## let's (suggestions) Let's go.

We can make **suggestions** with *let's* (or *let us* – very formal) + infinitive without *to*.

*I'm tired. Let's go home. Let's eat out this evening. Let's see what's on TV.*

The negative is *Let's not ...* or *Don't let's ...* (informal).

*Let's not go camping this summer. Let's not tell John about Mary and Pete.*

*Don't let's invite that fool Raymond.*

### 1 Look at the pictures and complete the suggestions, using *Let's* (not) ...

► *Let's go for a walk.* .....

1 Let's not ..... \*

2 ..... play .....

3 ..... cards.

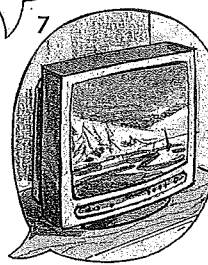
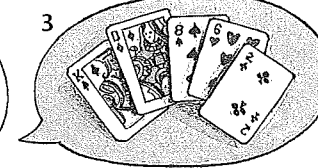
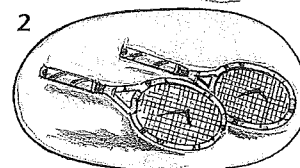
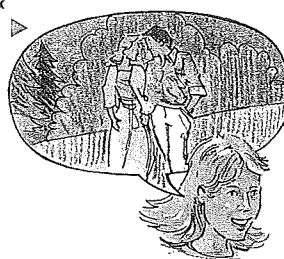
4 ..... go .....ing.

5 .....

6 .....

7 ..... watch .....

8 ..... go .....



### 2 GRAMMAR AND VOCABULARY: cities and countries

Do you know the English names for cities and countries round the world? Complete the conversations using names in the box. Use a dictionary if necessary.

Athens	Bangkok	Beijing	Copenhagen	Istanbul	Lisbon ✓	Marrakesh
Mexico City	Moscow	Prague	Rio	Vienna	Warsaw	

► 'I'd like to visit Portugal.' ...*Let's go to Lisbon.* .....

1 'I'd like to visit Greece.' 'Let's go to .....

2 'It would be nice to see Denmark.' 'Let's go .....

3 'I want to see Austria.' 'Let's .....

4 'I've always wanted to see the Czech Republic.' .....

5 'I'm interested in seeing Poland.' .....

6 'What about a holiday in Russia?' .....

7 'Morocco sounds interesting.' .....

8 'I've never been to Turkey.' .....

9 'What about Thailand this year?' .....

10 'I'd love to see China.' .....

11 'It's time to see Mexico.' .....

12 'Brazil this summer, OK?' .....

# test yourself special structures with verbs

## ① Put in the correct preposition or – (= no preposition).

- 1 What's happened ..... Bill? He's an hour late.
- 2 I usually arrive ..... the station at 8.30.
- 3 'Have you lost something?' I'm looking ..... my keys.'
- 4 'You look happy.' 'Yes, I'm thinking ..... my holiday.'
- 5 I had to wait ..... the bus for half an hour this morning.
- 6 Have you paid ..... the tickets?
- 7 Could you look ..... the children for half an hour?
- 8 Who's paying ..... the bill for lunch?
- 9 My parents don't like me to ask ..... money.
- 10 I got ..... the bus and sat down.

## ② Write the questions for these answers, using prepositions (*from, for* etc).

- 1 ..... 'I'm from Japan.'
- 2 ..... 'I'm waiting for a phone call.'
- 3 ..... 'I'm writing to Alex.'
- 4 ..... 'I'm looking at some photos.'
- 5 ..... 'We're talking about you.'

## ③ Which is/are correct? Circle the letter(s) of the correct sentence(s). One, two or more answers may be correct for each question.

- |                                       |                             |
|---------------------------------------|-----------------------------|
| 1 A He picked up the plate.           | 4 A DO NOT OPEN THIS WINDOW |
| B He picked the plate up.             | B NOT OPEN THIS WINDOW      |
| C He picked up it.                    | C DON'T OPEN THIS WINDOW    |
| D He picked it up.                    | D OPEN NOT THIS WINDOW      |
| 2 I don't repair my car myself. I ... | 5 A Let's to play cards.    |
| A repair it in the garage.            | B Let's playing cards.      |
| B let it repair in the garage.        | C Let's play cards.         |
| C let repair it in the garage.        | 6 A Let's not go home.      |
| D have repaired it in the garage.     | B Let's don't go home.      |
| E have it repaired in the garage.     | C Not let's go home.        |
| F have it repair in the garage.       | D Let's go not home.        |
| 3 A I sent some flowers to my mother. |                             |
| B I sent some flowers my mother.      |                             |
| C I sent to my mother some flowers.   |                             |
| D I sent my mother some flowers.      |                             |

## ④ Put in the missing words.

- |   |  |
|---|--|
| 1 Hurry .....! We're late.                        | 8 She borrowed my shoes and never brought them .....               |
| 2 Don't turn ....., but somebody is following us. | 9 Be ..... when you're driving. There's a lot of ice on the roads. |
| 3 Can you ..... in this form?                     | 10 ..... in and sit down.  |
| 4 The radio's too loud. Can you ..... it down?    | 11 Don't ..... Everything will be all right.                       |
| 5 It's dark. I'll switch ..... the lights.        | 12 Goodbye! ..... a good journey.                                  |
| 6 It's cold. .... on your coat.                   | 13 Look .....! There's a car coming.                               |
| 7 Shall I wash ..... these plates?                | 14 ..... yourself at home.   |